



Reminder: SUBMIT OR APPLY FOR VISA 30 DAYS BEFORE TRAVEL PERIOD TO AVOID DELAY OF VISA AND IN CASE EMBASSY WILL ASK FOR ADDITIONAL REQUIREMENTS

Processing time: 5-7 working days

General Remarks:

- Must SUBMIT OLD Passports even no China visa or any visa
- If without OLD Passports, fill up attached explanation letter
- Passports MUST have signature and fill-up back page of passport
- (in case of emergency: name, address, phone #, and signature)
- COMPUTERISED Application form only SIGNATURE IS HANDWRITTEN, DO NOT leave
- space blank, type N/A if none
- Application forms must be printed in A4 Size Bond paper
- Follow the PHOTO SPECIFICATIONS, China Embassy is VERY STRICT regarding the
- Picture
- We will not issue Hotel Voucher (for visa purposes) once applicant will apply 10 days before
- the travel dates.

REQUIREMENTS FOR RENEWAL

1. CURRENT PASSPORT valid within 6 months
2. PHOTOCOPY OF Passport bio page & back page and ALL OLD CHINA VISA
3. OLD Passports
4. 2 sets of COMPUTERISED APPLICATION FORM (A4 size bond paper)
5. Flight Booking
6. Hotel Voucher or proof of relationship in case of visiting relatives in China
7. Day to day Itinerary
8. 2 pcs Picture About the picture please follow below the size of picture, china embassy is very strict about it.



REQUIREMENTS FOR 1ST TIME APPLICANTS

1. Current passport valid within 6 months
 2. PHOTOCOPY OF Passport bio page & back page
 3. Old Passports (if no old passports, fill up explanation letter)
 4. COMPUTERISED APPLICATION FORM
 5. 2 pcs picture About the picture please follow below the size of picture, china embassy is very strict about it.
 6. Flight Booking
 7. Hotel Voucher or proof of relationship in case of visiting relatives in China.
 8. If employed: Original Employment Certificate with Company ID
 9. If self employed: SEC/DTI with Business Permit
 10. ORIGINAL Bank Certificate worth 100k above with ORIGINAL receipt with ORIGINAL Statement of Account for the last 6 months
- * Bank Certificate should indicate the ff:
Account opening date, type of account, average daily balance and to-date/current balance.
11. ORIGINAL Latest BIR-issued Income Tax Return (ITR) with BIR-received stamp and issued for the last taxable year

Note:

1. If a company will sponsor the trip (from China/Philippines), provide
 - company's bank certificate,
 - affidavit of support (notarized)
 - invitation letter or guarantee letter from the company
 - company's business registrations
2. If an individual will sponsor the trip (from China), provide
 - bank certificate,
 - sponsorship and invitation letter,
 - copy of sponsor's valid residence visa
 - passport information page or Chinese national ID
3. If an Individual will sponsor the trip (from Philippines) provide



- AFFIDAVIT OF SUPPORT (notarized),
- passport's bio and back page,
- Original bank certificate with original receipt
- Original bank statement within 6 months
- proof of relationship (marriage cert, birth cert)
- if self employed - business registrations, Company ID
- if employed - Certificate of Employment, Company ID
- Original and Photocopy Latest BIR-issued Income Tax Return (ITR) with BIR-received stamp and issued for the last taxable year

REQUIREMENTS FOR STUDENT

1. Valid passport within 6 months
2. Old passport (if any, if none, fill up explanation letter)
3. 2 SETS OF Application form.
4. 2pcs Picture About the picture please follow below the size of picture, china embassy is very strict about it.
5. Round-trip air ticket.
6. Hotel reservation or proof of relationship in case of visiting relatives in China.
7. Photocopy of School ID
8. ORIGINAL School Certificate
9. Affidavit of Support (notarized)
10. Documents of supporter, pls refer to Note #3
11. ORIGINAL PSA Birth Certificate

Photo Specs

- Size: 33mm width and 48mm length
- Color: Must be submitted in color showing true skin tones.
- Head size and position: The head must be between 15mm and 22mm wide. Length is 28mm to 33mm.
- Recency: Photo must be from the past 6 months. Older photos will be rejected.
- Background: Solid, plain white or light blue only.



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- Smile: Neutral expression. No smiling.
- Eyes: Wide open. Must be visible.
- Glasses: Thin rimmed eyewear only.
- Headgear: None unless for religious purposes.
- Dimensions and size (pixels): None specified.
- Attire, clothing, dress code: Be sure what you are wearing does not match the background. This could cause a rejection and retake.
- Beard: Optional.
- Quantity needed in application: 2