



## KOREA TOURIST VISA REQUIREMENTS

### REMARKS:

\*\* ALL DOCUMENTS MUST BE PRINTED OR PHOTOCOPIED IN A4 SIZE BOND PAPER \*\*

\*\* ADDITIONAL REQUIREMENTS MAY BE REQUIRED BY THE EMBASSY UPON RELEASING OF PASSPORT \*\*

\*\* KINDLY TAKE NOTE THAT ALL DOCUMENTS WILL NOT BE RETURNED EXCEPT FOR THE PASSPORT \*\*

\*\* TO AVOID DELAY OF VISA, APPLICANTS SHOULD SUBMIT REQUIREMENTS 3 WEEKS BEFORE THE TRAVEL DATE \*\*

### GENERAL REQUIREMENTS

#### 1. COMPUTERISED APPLICATION FORM

- SIGNATURE IS ONLY handwritten
- Please type in CAPITAL LETTERS
- Date format in application form must be (year/month/day) in numerical only
- If some of the items do not apply JUST LEAVE IT BLANK do not type N/A or NONE.

#### 2. 1pc Passport Size Picture

- (white background with collar & sleeves,HD Resolution)
- Taken within 3 months

#### 3. Photocopy of Passport Bio-page

#### 4. CURRENT PASSPORT

- (passport must have signature)

#### 5. PREVIOUS OLD PASSPORT for the past 5 years

#### 6. Photocopy of Old & current visas and stamps for the past 5 years

- if there are any valid visa from the old Passports, please submit

#### 7. ORIGINAL Bank Certificate worth P50,000 and above

- (Account Type, Current Balance, Opening Date, 6 Months ADB)

#### 8. ORIGINAL Bank Statement or Certified true copy of Passbook for 3 months

- (Recent Previous Bank Statement)



### 9. Photo Copy of PSA Marriage Contract

- (If Travelling with Spouse and 1st time applicant)

### 10. Photo Copy of PSA Birth Certificate

- (If Travelling with Family and if 1st time Applicant)

### EMPLOYEE

General Requirements plus:

#### 1. Original Employment Certificate

- (indicating Company Landline Number, Email Address, Company Address, Applicant's Position, Applicant's Compensation, Date Hired and Certificate Date Issued (3 months))

#### 2. Copy of Recent ITR with/without BIR Stamp

- ( with signature)

**\*\* if NO ITR, submit Original Notarized Affidavit of Non-filing of ITR \*\***

#### 3. Photocopy of PRC / IBP ID

#### 4. Photocopy of Company ID

### BUSINESSMEN/SELF-EMPLOYED

General Requirements plus:

#### 1. Copy of Business Registration from SEC or DTI

- (Include pages with name of stockholders)

#### 2. Copy of Business Permit or Mayor's Permit

- (must be updated)

#### 3. Copy of Recent ITR or Form 2316

- (Include pages with net income and total revenue)

### STUDENTS

General Requirements plus:

#### 1. Original School Certificate with Dry Seal

#### 2. Copy of School ID

#### 3. Copy of Parent's Documents (Refer to Employees and Businessmen Reqs)

#### 4. Copy of Parent's Passports

#### 5. Copy of Parent's Valid Visa and Arrival Stamps for OECD Countries for the past 5 years

#### 6. supported by parents or any , please submit:



- A. Original Affidavit of Support (notarized)
- B. Original Bank Certificate
- C. Original Bank Statement
- D. Proof of Relationship
- 7. IF fresh or newly graduate without work yet , please submit
  - Explanation Letter (why still don't have work) (with signature)
  - Proof of graduate (photocopy of diploma / TOR / Program of Ceremony)

#### **RETIREEE**

General Requirements plus:

- 1. Copy of Senior Citizen ID or Retirement Documents
- 2.If bank documents to be submitted are named to another family member, submit proof of relationship.(Ex. Copy of Marriage Contract for Spouse, Birth Certificate for child, etc)

#### **IF THE COMPANY or EMPLOYER WILL SHOULDER THE TRIP**

General requirements plus Additional Requirements:

- 1. Original Guarantee Letter from Company/Employer
- 2. Original Bank Certificate of the Company
- 3. Original Bank Statement for 3 months
- 3. Copy of Business Documents of the Company
- 4. Affidavit of Support (Notarised)
- 5. ITR of Company and personal ITR of applicant
- 6. Original Certificate of Employment
- 7. Photocopy of Company ID



51 Mayor Gil Fernando Ave San Roque, Marikina City #1801



(+63) 966-332-8594



Traveldealsph88@gmail.com



www.traveldeals.com.ph

\*\* Employees/Applicants still need to provide personal Bank Certificate, Bank Statements and ITR even if supported by the company/employer \*\*

IF SUPPORTED BY PARENTS OR ANY

General Requirements plus Additional Requirement:

- A. Original Affidavit of Support (notarized)
- B. Original Bank Certificate
- C. Original Bank Statement for 3 months
- D. Proof of Relationship

IF INVITED TO KOREA

General Requirements plus Employee's/Self employed Reqs plus Additional Requirement:

1. Original Invitation Letter Notarised in Korea
2. Copy of 1st Page of Inviter's Passport
3. Copy of Business Permit From Korea